



Policy TG03 Documentation

Section: Missing Student	Page 1 of 1
Type: General	Date: (Revised) October 3, 2013

Rationale	The Simcoe County Student Transportation Consortium (SCSTC) policy for Missing Student identifies the process used to assist in locating a missing student in the event that a student transported by the SCSTC is deemed missing.
Policy	It is the policy of the SCSTC to follow the Consortium’s member district school boards policies and procedures when a missing student is reported.
Overview	<p>SCSTC will maintain a list of emergency contact numbers for school, member district school board and school vehicle operator staff. This list will be used to contact the appropriate stakeholders in the event of an emergency.</p> <p>Upon notification of a missing student transported by the SCSTC, the SCSTC will:</p> <ul style="list-style-type: none"> - ensure all required SCSTC staff are notified and available; - notify school, member district school board and school vehicle operator(s) staff; - collaborate with school and school vehicle operator staff to assist in finding the missing student; - maintain communication with all stakeholders until the student is located.
Reference	n/a