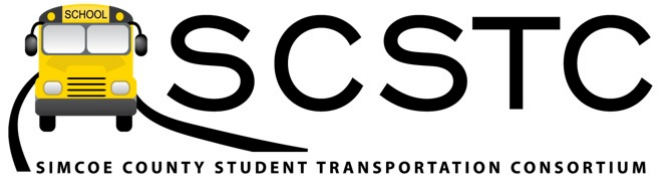


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<b>Section: New Bus Stop Requests for Transportation</b>	<b>Page 1 of 2</b>
<b>Type: General</b>	<b>Date (Revised): August 24, 2015</b>

<b>Rationale</b>	The Simcoe County Student Transportation Consortium (SCSTC) policy for New Stop Requests for Transportation identifies the process to assess and implement new bus stop requests.
<b>Policy</b>	It is the policy of the SCSTC to follow member district school boards' policies and procedures as it relates to the assessment and implementation of requested bus stop locations. Notwithstanding the preceding, it is the policy of the SCSTC to follow the guidelines as required by the governing laws.
<b>Overview</b>	<p><u>Requesting a new bus stop location:</u></p> <ul style="list-style-type: none"> <li>▪ New bus stop requests for home-to-school student transportation must be initiated by the parent/guardian through the student's school.</li> <li>▪ The student's school will review the new bus stop request to confirm adherence to school board policy and perceived need.</li> <li>▪ The school will complete and submit the new bus stop request to the SCSTC utilizing SCSTC form TF001 – Request for New Stop.</li> </ul> <p><u>SCSTC bus stop request assessment and processing:</u></p> <ul style="list-style-type: none"> <li>▪ The SCSTC will review all new bus stop requests for adherence to SCSTC and respective member district school board transportation policies and procedures as well as applicable legislation.</li> <li>▪ Bus stop requests that meet all policy, procedural and legislative requirements will be assessed for student safety and service need/impact.</li> <li>▪ Bus stop location request approvals/denials will be communicated by the SCSTC to the initiator of the request through the student's school.</li> </ul>

**BOD Approved October 6, 2011**  
**Revised October 3, 2013**  
**Revised August 24, 2015**



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<b>Reference</b>	SCDSB Policy 2410 – Transportation SMCDSB Policy GP – 13 SCSTC Transportation Policies SCSTC Form TF001 – Request for New Stop
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Revised October 3, 2013  
Revised August 24, 2015**