

## **1. Policy Information**

Section: School Vehicle Transfer  
Document Type: General  
Policy Name: TG13 School Vehicle Transfer

## **2. Rationale**

The Simcoe County Student Transportation Consortium (SCSTC) policy for School Vehicle Transfer establishes the process to safely transfer students between school vehicles.

## **3. Policy Statement**

It is the policy of the SCSTC to follow Member District School Boards' policies and procedures as it relates to student transfers between school vehicles.

## **4. Overview**

- 4.1. Students requiring to be transferred from one school vehicle to another for effective and efficient home-to-school transportation will be accommodated as follows:
  - 4.1.1. Students will only be required to transfer a maximum of one time for morning transportation and one time for afternoon transportation.
  - 4.1.2. Transfer points will be located in a safe location, established as per SCSTC policies and procedures, and shall be located at a school or centralized community location, as per respective Member District School Board policy and procedure.

## **5. References**

SCDSB Policy 2410 – Transportation

SMCDSB Policy GP – 13

SCSTC Transportation Policies

Board of Directors Approved February 6, 2013  
Board of Directors Last Revised August 24, 2015