

1. Policy Information

Section: Responsibilities of the SCSTC
Document Type: Responsibilities
Policy Name: TR01 Responsibilities of the SCSTC

2. Rationale

The Simcoe County Student Transportation Consortium provides safe and efficient home-to-school student transportation services for students attending its Member District School Board.

3. Policy Statement

It is the policy of the SCSTC to follow Member District School Boards' policies and procedures in the provision of safe and efficient home-to-school student transportation services. The role of the SCSTC includes contracting school vehicle operators to provide these services.

4. Overview

- 4.1. The SCSTC is responsible for:
 - 4.1.1. Planning safe home-to-school transportation services for students in accordance with the policies and procedures of the SCSTC and its Member District School Boards.
 - 4.1.2. Planning efficient school vehicle routes within the policies and procedures of the SCSTC and its Member District School Boards.
 - 4.1.3. Identifying to schools and school vehicle operators each school vehicle route, school vehicle stop locations, times and driving directions.
 - 4.1.4. Review and process transportation requests from schools and school vehicle operators.
 - 4.1.5. Maintain an accurate, up-to-date, school vehicle routing database.
 - 4.1.6. Follow Ministry of Education and legislative requirements.
 - 4.1.7. Respond to Member District School Boards home-to-school student transportation related requests.
 - 4.1.8. Support school Principals and school vehicle drivers as it relates to safe home-to-school student transportation.
 - 4.1.9. Conduct school vehicle operational assessments to confirm that school vehicle operators comply with SCSTC contract terms, policies, procedures and legislative requirements.

- 4.1.10. Conduct assessments of school vehicle stop locations and student loading areas to confirm that they comply with the policies and procedures of the SCSTC and its Member District School Boards.

5. References

SCDSB Policy 2410 – Transportation

SMCDSB Policy GP – 13

SCSTC Transportation Policies (all)

Board of Directors Approved July 7, 2011

Board of Directors Last Revised June 23, 2014